



# ACCREDITATION IN STATE LIBRARY SYSTEM APPLICATION Local Fiscal Year 2020

This form must be completed by public libraries applying for accreditation in the State Library System and submitted on or before April 30, 2021.

LIBRARY NAME Upshur County Library CITY Gilmer, TX

### Certification

The below signed certify, to the best of their ability, that the information contained in the library's annual report is complete and accurate for local fiscal year 2020.

All applicable signatures are necessary, based on library's legal establishment.

Todd Tefteller

SIGNATURE of (Check one)  
 Mayor  
 City Manager  
 District Board Chair  
 County Judge  
 School Superintendent  
*Signatures of city secretaries or county clerks, will not be accepted.*

Printed Name

Cynthia King, MLIS

SIGNATURE of Head Librarian/Library Director

Printed Name

2021 MAY 28 PM 12:32  
UPSHUR COUNTY, TX.  
BY DEPUTY

FILED  
TERRI ROSS  
COUNTY CLERK

  
SIGNATURE of Library Board Chair

Regina Tefteller

Printed Name

## UPSHUR COUNTY LIBRARY

## TEXAS PUBLIC LIBRARIES ANNUAL REPORT - INTRODUCTION

## Texas Public Libraries Annual Report - Introduction

This report and the Application for Accreditation is due to the Texas State Library and Archives Commission by April 30, 2021. We strongly urge libraries to report no later than March 31, 2021, to [...more](#)

## SECTION 1: LIBRARY INFORMATION - CENTRAL/ADMINISTRATIVE LIBRARY

## Section 1: Library Information - Central/Administrative Library

**Library Contact Information.** This section requests information for contacting the library, its staff, board, and friends group. The information you submit on this form is [more](#)

<b>1.1 Library Name</b> ✓	Upshur County Library
<b>1.2 County</b> ✓	Upshur
<b>1.3 Local Fiscal Year Start</b> ✓	10/01/2019
<b>1.4 Local Fiscal Year End</b> ✓	09/30/2020
<b>1.5 Mailing Address</b> ✓	702 W Tyler St
<b>1.6 Mailing City</b> ✓	Gilmer
<b>1.7 Mailing ZIP Code</b>	75644
<b>1.8 Mailing ZIP+4 Extension</b> ✓	2145
<b>1.9 Street Address</b>	702 W Tyler St
<b>1.10 Street City</b>	Gilmer
<b>1.11 Street ZIP Code</b>	75644
<b>1.12 Street ZIP+4 Extension</b>	2145
<b>▶ 1.13 Published Telephone Number?</b> ✓	Yes No
<b>1.14 Phone</b>	(903) 843-5001
<b>1.15 Telefax</b>	(903) 843-3995
<b>1.16 Library Director/Head Librarian First Name</b>	Cynthia
<b>1.17 Library Director/Head Librarian Last Name</b>	King
<b>1.18 Admin Email</b>	upshurcountylibrary@yahoo.com
<b>1.19 Library Email</b>	upshurcountylibrary@yahoo.com
<b>▶ 1.20 Library website</b> ✓	Yes No
<b>1.21 Web Address</b>	<a href="https://upshur.biblionix.com/catalog/">https%3A/upshur.biblionix.com/catalog/</a>
<b>1.22 Is the information provided in 1.1 through 1.21 correct?</b> ✓	Yes No
<b>1.23 Contact Person First Name</b>	Cynthia

Cynthia

1.24 Contact Person Last Name

King, MLIS

King, MLIS

1.25 Contact Email

upshurcountylibrary@yahoo.com

upshurcountylibrary@yahoo.com

1.26 Board Chair First Name

Regina

Regina

1.27 Board Chair Last Name

Tefteller

Tefteller

1.28 Friends President First Name

Mary

Mary

1.29 Friends President Last Name

Kirby

Kirby

SECTION 2: OUTLETS

Section 2: Outlets

This section requests information on public service outlets. Report figures as of the last day of the fiscal year. If there is a new branch, but it was not open for business before the end of the ...more

2.1 Number of Branch Libraries ✓

0

2.2 Number of Bookmobiles ✓

0

2.3 Renovations, Expansion, New Construction

Yes No

2.4 Square Footage of the Main Library ✓

12,400

SECTION 3: EXPENDITURES

Section 3: Expenditures

REPORT ACTUAL EXPENDITURES, NOT BUDGETED AMOUNTS

Operating Expenditures are those current and recurrent costs necessary to support library services. Only such funds that are supported by ...more

Library Operating Expenditures

REPORT ACTUAL EXPENDITURES, NOT BUDGETED AMOUNTS

Operating Expenditures are those current and recurrent costs necessary to support library services. Only such funds that are supported by ...more

Staff Expenditures

REPORT ACTUAL EXPENDITURES, NOT BUDGETED AMOUNTS

This amount should be the salaries and wages for all library staff including plant operation, security and maintenance staff. Do not report salaries paid by an outside entity, such as Green Thumb employees or employees paid under a training program administered through another entity.

3.1 Salaries & Wages Expenditures ✓

\$112,689

\$109,685

3.2 Employee Benefits Expenditures <sup>1</sup>✓

\$16,332

\$52,887

**3.3 Total Staff Expenditures <sup>2</sup>✓** \$129,021 \$162,572**3.3a Of library staff expenditures, how much was from non-local grant funding?**

\$0

**3.3b LOCAL FUNDS used for library staff expenditures. <sup>3</sup>** \$129,021 \$162,572**Collection Expenditures****REPORT ACTUAL EXPENDITURES, NOT BUDGETED AMOUNTS**Include all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of ...more**3.4 Print Materials Expenditures <sup>4</sup>✓** \$29,274 \$35,694**3.5 Electronic Materials Expenditures ✓**

\$8,649 \$8,680

**3.6 Other Materials Expenditures <sup>5</sup>✓** \$0 \$0**3.7 Total Collection Expenditures <sup>6</sup>✓** \$37,923 \$44,374**3.7a Of library collection expenditures, how much was from non-local grant funding?**

\$0 \$0

**3.7b LOCAL FUNDS used for collection material expenditures. <sup>7</sup>** \$37,923 \$44,374**Other/Total Operating Expenditures**This includes all expenditures other than those reported for Total Staff Expenditures and Total Collection Expenditures. Include expenses such as binding, supplies, repair or ...more**3.8 Other Operating Expenditures <sup>8</sup>✓** \$21,648 \$35,890**3.8a Of other library operating expenditures, how much was from non-local grant funding?**

\$0 \$0

**3.8b LOCAL FUNDS used for other library operating expenditures. <sup>9</sup>** \$21,648 \$35,890**3.9 Total Direct Operating Expenditures <sup>10</sup>** \$188,592 \$242,836**3.9a Of direct library operating expenditures, how much was from non-local grant funding?**

\$0 \$0

**3.9b LOCAL FUNDS used for Direct Library Operating Expenditures. <sup>11</sup>** \$188,592 \$242,836**3.10 Indirect Costs <sup>12</sup>✓** \$82,586 \$9,859**3.11 Total Operating Expenditures ✓**

\$271,178 \$252,695

**Capital Expenditures****REPORT ACTUAL EXPENDITURES, NOT BUDGETED AMOUNTS**This amount should never be included in any of the questions in Section 4, but should be reported in sources of funds reported in the Capital ...more**3.12 Capital Expenditures**

\$0 \$0

**Section 4: Local Financial Effort**

REPORT ACTUAL EXPENDITURES, NOT BUDGETED OR ESTIMATED AMOUNTS.

Note: Amounts for Question 4.1, Local Collection Expenditures, and Question 4.2, Local Operating Expenditures, will be completed by ...more

▶ 4.1 Local Expenditures on Collections <sup>13</sup> ✓	<input type="checkbox"/> \$37,923	\$44,374
▶ 4.2 Total Local Library Operating Expenditures ✓	\$271,178	\$252,695
▶ 4.3 Local Government Operating Expenditures <sup>14</sup> ✓	<input type="checkbox"/> \$271,178	\$252,695

SECTION 5: LIBRARY REVENUE BY SOURCE

**Section 5: Library Revenue by Source**

The total funds reported as Library Revenue will not necessarily equal the total of library expenditures reported. Do not report grant funds spent on behalf of your library by some other entity. Do ...more

**Revenue Used for Operating Expenditures**

Report revenue received by the library for the current and recurrent costs of operation, including grants, considered operating expenditures by local accounting practice. Report by source of ...more

5.1 City, Cities or Library District: Operating Revenue ✓	\$0	\$0
5.2 County or Counties: Operating Revenue ✓	\$271,178	\$270,255
5.3 School District: Operating Revenue ✓	\$0	\$0
5.4 Subtotal: Local Government Operating Revenue ✓	\$271,178	\$270,255
5.5 State Government: Operating Revenue <sup>15</sup> ✓	<input type="checkbox"/> \$0	\$0
5.6 Federal Government: Operating Revenue <sup>16</sup> ✓	<input type="checkbox"/> \$0	\$0
5.7 Foundation & Corporate Grants: Operating Revenue <sup>17</sup> ✓	<input type="checkbox"/> \$0	\$0
5.8 Fines, Fees, Donations, Memorials and Other Local Sources: Operating Revenue <sup>18</sup> ✓	<input type="checkbox"/> \$99,379	\$21,355
5.9 Total Library Operating Revenue <sup>19</sup> ✓	<input type="checkbox"/> \$370,557	\$291,610

**Revenue Used for Capital Expenditures**

**CAPITAL REVENUE**

Report revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of ...more

5.10 City Cities or Library District: Capital Revenue ✓	\$0	\$0
5.11 County or Counties: Capital Revenue ✓	\$0	\$0
5.12 School District: Capital Revenue ✓	\$0	\$0
5.13 State Government: Capital Revenue ✓	\$0	\$0

5.14 Federal Revenue: Capital Revenue ✓	\$0	\$0
5.15 Foundation & Corporate Grants: Capital Revenue ✓	\$0	\$0
5.16 Fines, Fees, Donations, Memorials, and Other Local Sources: Capital Revenue <sup>20</sup> ✓	<input checked="" type="checkbox"/> \$83,604	\$0
5.17 Total Capital Revenue <sup>21</sup>	<input checked="" type="checkbox"/> \$83,604	\$0

**Government Revenue Sources Outside Local City or County**

ONLY complete this section if the library received funds from a city or county outside of the one in which the library is located. If funds were received from government entities outside of ...more

**5.18** County providing funds

**5.19** Amount received

SECTION 6: LIBRARY COLLECTION

**Section 6: Library Collection**

This section collects data on selected types of materials. It does not cover all materials for which expenditures are reported in the Collection Expenditures section.

Unless otherwise ...more

▶ 6.1 Electronically Searchable Catalog ✓

Yes No

▶ 6.2 Collection - 1% published in last five years? ✓

Yes No

**Physical Material Counts**

6.3 Books in Print - Items ✓	59,967	58,693
6.4 Audio Materials - Physical Format - Items ✓	1,075	993
6.5 Video Materials - Physical Format - Items ✓	2,527	2,298

**Electronic Materials Count**

Report the number of units. Report only items that have been purchased, leased, or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must ...more

6.6 Electronic Books (ebooks) <sup>22</sup> ✓	<input checked="" type="checkbox"/> 29,362	383,462
6.7 Audio Materials - Downloadable Units <sup>23</sup> ✓	<input checked="" type="checkbox"/> 6,824	356,059
6.8 Video Materials - Downloadable Units <sup>24</sup> ✓	<input checked="" type="checkbox"/> 340	16,234

**Electronic Collections/Databases**

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and ...more

6.9a Electronic Collections (Databases) - Local License ✓	1	0
6.9b Electronic Collections (Databases) - Regional or Consortium License ✓	1	0
6.10 TexShare Databases - State License ✓	68	

**Collection Totals**

6.11 Total Electronic Collections/Databases	70	63
▶ 6.12 Collection Totals - Volumes Items or Physical Units 25	<input type="checkbox"/> 100,096	817,739

**SECTION 7: LOCAL LIBRARY SERVICE**

**Section 7: Local Library Service**

▶ 7.0 Long-Range Plan in Place ✓

Yes No

**Service Measures**

7.1 Reference Transactions 26 ✓	<input type="checkbox"/> 12,225	28,663
7.1a Reference Transaction Reporting Method	Not tracked	Estimate Count
7.2 Library Visits 27 ✓	<input type="checkbox"/> 25,904	54,793
7.2a Library Visit Reporting Method	Not tracked	Estimate Count
7.3 Registered Users ✓	6,586	6,094

**Circulation**

The National Center for Education Statistics (NCES) defines children as persons age 11 and under. The Young Adult Services Association (YALSA) defines young adults as ages 12 through 18.

7.4 Children's Circulation - Physical formats 28 ✓	<input type="checkbox"/> 11,737	15,442
7.5 Children's Circulation - Digital formats (Downloadable) ✓	723	670
7.6 All Other Circulation (exclude children's) - Physical format 29 ✓	<input type="checkbox"/> 18,677	21,359
7.7 All Other Circulation (exclude Children's) - Digital format (Downloadable) ✓	5,692	4,501
7.8 Total Circulation ✓	36,829	41,972
7.9 Successful Retrieval of Electronic Information ✓	0	0

**Programs and Program Attendance**

Report the number of planned events, whether held on- or off-site, that are sponsored or co-sponsored by the library. Do not include programs sponsored by other groups that use library facilities. If ...more

	7.10 Number of Programs	7.11 Total Attendance at Programs (Adults & children)
7.10 Children's Programs; 7.11 Total in Attendance	<input checked="" type="checkbox"/> 30 ✓ 47	105 <input checked="" type="checkbox"/> 31 ✓ 813 2,697
7.12 Young Adult Programs; 7.13 Total in Attendance	<input checked="" type="checkbox"/> 32 ✓ 9	21 <input checked="" type="checkbox"/> 33 ✓ 329 483
7.14 Adult Programs; 7.15 Total in Attendance	<input checked="" type="checkbox"/> 34 ✓ 1	17 <input checked="" type="checkbox"/> 35 ✓ 4 58
7.16 Total Programs; 7.17 Total Program Attendance	<input checked="" type="checkbox"/> 36 ✓ 57	143 <input checked="" type="checkbox"/> 37 ✓ 1,146 3,238

SECTION 8: LIBRARY STAFFING AND SALARIES

Section 8: Library Staffing and Salaries

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. Report number of hours worked per week. ...more

▶ 8.1 Professional (MLS) Librarians - Weekly Hours Worked ✓	40.00	40.00
8.2 Other (Non-MLS) Librarians - Weekly Hours Worked ✓	0.00	0.00
8.3 All Other Paid Library Staff - Weekly Hours Worked ✓	120.00	120.00
8.4 All Paid Library Staff - Total Weekly Hours Worked ✓	160.00	160.00
8.5 Volunteer Hours - Annual Total ✓	754	1,463
8.6 Head Librarian's/Director Annual Rate of Salary <sup>38</sup> ✓	<input checked="" type="checkbox"/> \$38,082	\$37,364
▶ 8.7 Head Librarian's/Director's Hours Worked per Week	40.00	40.00
▶ 8.8 Director Obtained 10 CEU's ✓	Yes	No
▶ 8.9 Photocopier Available for Staff ✓	Yes	No
▶ 8.10 Internet Computer Available for Staff ✓	Yes	No

SECTION 9: RESOURCE SHARING

Section 9: Resource Sharing

An item of library material, or a copy of the material, is made available by one autonomous library to another upon request. The libraries involved in interlibrary loan are not under the same library ...more

▶ 9.1 Is Statewide Interlibrary Loan Service available to patrons? ✓	Yes	No
9.2 Interlibrary Loans Received From Other Libraries ✓	0	0
9.3 Interlibrary Loans Provided To Other Libraries ✓	0	0
9.4 Automation/Integrated Library System (ILS) Used	Biblionix Apollo	

SECTION 10: INTERNET AND ELECTRONIC SERVICES

Section 10: Internet and Electronic Services

▶ 10.1 Public Internet Computer with Printer/Copier ✓	Yes	No
10.2 Number of Public Internet Computers <sup>39</sup> ✓	<input checked="" type="checkbox"/> 22	18



10.3 Annual Uses of Public Internet Computers <sup>40</sup> ✓	<input checked="" type="checkbox"/> 2,583	10,221
10.4 Annual Number of Wireless (WiFi) Sessions		
10.4b Annual Number of Wireless (WiFi) Sessions <sup>41</sup>	<input checked="" type="checkbox"/> 11,628	6,600
10.5 Annual Website Visits		
10.5b Annual Number of Website Visits ✓	17,998	21,330
	Not Collected	Sessions Counted No WiFi
	Not collected	Visits counted No website

SECTION 11: LIBRARY HOURS

<b>Section 11: Library Hours</b>		
11.1 Annual Public Service Hours for Central Library ✓		1,938 2,400
11.2 Annual Public Service Weeks for Central Library ✓		52 52
▶ 11.3 Weekly Service Hours All Facilities Available (Unduplicated, if branches) <sup>42</sup> ✓	<input checked="" type="checkbox"/> 45	45
11.4 Weekly Hours Central Library Open - Regular Schedule	45	45
11.5 Weekly Hours Central Library Open - Summer Schedule	45	45

SECTION 12: OUTLET GENERAL INFORMATION

SPECIAL SECTION RELATING TO COVID-19 HEALTH CRISIS

**SPECIAL SECTION RELATING TO COVID-19 HEALTH CRISIS**

**Facilities During COVID-19 Crisis**

C19.1.0 Facility Closed due to COVID-19	No
C19.1.1 Number of weeks buildings closed to public <sup>43</sup> ✓	<input checked="" type="checkbox"/> 0
C19.1.2 Number of weeks building had limited occupancy ✓	28

**Services During COVID-19 Crisis**

C19.2.0 Public Services During COVID-19	Yes
C19.3.0 Electronic Materials Added due to COVID-19	Yes
C19.4.1 Electronic Library Cards Issued Before COVID-19	No
C19.4.2 Electronic Library Cards Issued During COVID-19	No
C19.5.0 Reference Service During COVID-19	No
C19.6.0 Outside Service During COVID-19	No
C19.7.0 Live Virtual Programs During COVID-19	No
C19.8.0 Recordings of Program Content During COVID-19	No
C19.9.1 External Wi-Fi Access Before COVID-19	Yes
C19.9.2 External Wi-Fi Access Added During COVID-19	No
C19.9.3 External Wi-Fi Access Increased During COVID-19	Yes

**Staff During COVID-19 Crisis**

NEXT STEPS

Next Steps

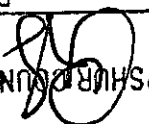
**Congratulations! You've reached the end of the survey! You still have a few very important things to do, though.**

**At the top, right-hand side of this page are two buttons: 'Verify' and ...more**

- <sup>1</sup>, **3.2** Employee benefits expenditures is down from last year because I was adding in health insurance, which is actually covered under indirect cost because it does not come out of the library's actual budget. (0-2021-02-26)
- <sup>2</sup>, **3.3** Total staff expenditures are down because of an error I made last year by adding in the cost of health insurance, which is actually covered under indirect cost because it does not come out of the library's actual budget. (0-2021-02-26)
- <sup>3</sup>, **3.3b** Total staff expenditures are down because of an error I made last year by adding in the cost of health insurance, which is actually covered under indirect cost because it does not come out of the library's actual budget. (0-2021-02-26)
- <sup>4</sup>, **3.4** Print materials expenditures is down from last year, because last year I did it wrong. I added in expenditures that The Friends of Upshur County Library made towards print materials. These funds did not actually go through my budget. (0-2021-02-26)
- <sup>5</sup>, **3.6** No change from last year. (0-2021-02-26)
- <sup>6</sup>, **3.7** Total collection expenditures were down because I did this wrong last year. Last year I added in funds that The Friends of Upshur County Spent on print materials. (0-2021-02-26)
- <sup>7</sup>, **3.7b** Total collection expenditures were down because I did this wrong last year. Last year I added in funds that The Friends of Upshur County Spent on print materials. (0-2021-02-26)
- <sup>8</sup>, **3.8** Other operating expenditures is down from last year, because last year I did it wrong. Last year I added in the funds that The Friends of Upshur County Library paid for our summer reading program, supplies, office supplies and other misc. items that did not actually go through the library's budget. (0-2021-02-26)
- <sup>9</sup>, **3.8b** Other operating expenditures is down from last year, because last year I did it wrong. Last year I added in the funds that The Friends of Upshur County Library paid for our summer reading program, supplies, office supplies and other misc. items that did not actually go through the library's budget. (0-2021-02-26)
- <sup>10</sup>, **3.9** Total direct operating expenditures are down from last year because I was adding in so indirect cost and expenditures that The Friends of Upshur County Library were covering. This was done in error last year because these funds did not go through the library's actual budget. (0-2021-02-26)
- <sup>11</sup>, **3.9b** Total direct operating expenditures are down from last year because I was adding in so indirect cost and expenditures that The Friends of Upshur County Library were covering. This was done in error last year because these funds did not go through the library's actual budget. (0-2021-02-26)
- <sup>12</sup>, **3.10** Please see attached documentation. Indirect costs are up from last year, because last year I did it wrong. Last year I added health insurance cost under employee benefits expenditures when it did not come out of my library's budget. So this year I added the cost of health insurance under indirect cost because that is where it is supposed to be added. (0-2021-02-26)

- 13, ►4.1 Local expenditures on collections are down from last year because I was adding in some expenditures that The Friends of Upshur County Library were covering. This was done in error last year because these funds did not go through the library's actual budget. (0-2021-02-26)
- 14, ►4.3 We had an increase in local government operating expenditures because the library was able to add a part-time clerk position, expenses for Saturday programs and facility improvements to the library's actual budget. We also had an increase in indirect cost that added to this total as well. (0-2021-02-26)
- 15, 5.5 No change from last year (0-2021-02-26)
- 16, 5.6 No change from last year (0-2021-02-26)
- 17, 5.7 No change from last year (0-2021-02-26)
- 18, 5.8 The Friends of Upshur County Library had a donation of \$50,000 and \$30,000, and a \$14,249 grant from the Tocker Foundation along with fund raisers that add up to this total for other local sources of revenue for the library. (0-2021-02-26)
- 19, 5.9 Other local sources for operating revenue was increased because of The Friends of Upshur County Library. This revenue was used for capital expenditures for construction of our new teen center. (0-2021-02-26)
- 20, 5.16 The Friends of Upshur County Library received a donation in the amount of \$50,000 from one source, a Tocker grant in the amount of \$14,269 and another donation in the amount of \$30,000 from another source. These funds were used for a capital expenditure to construct our new teen center. (0-2021-02-26)
- 21, 5.17 The Friends of Upshur County Library received a donation in the amount of \$50,000 from one source, a Tocker grant in the amount of \$14,269 and another donation in the amount of \$24,000 from another source (0-2021-02-26)
- 22, 6.6 Last year we were using all the titles from HOOPLA since our patrons had access to all the titles. Only able to calculate titles that were actually checked out on Hoopla for this year's total (0-2021-02-26)
- 23, 6.7 Last year we were using all the titles from HOOPLA since our patrons had access to all the titles. Only able to calculate titles that were actually checked out on Hoopla for this year's total (0-2021-02-26)
- 24, 6.8 Only able to calculate the actual titles checked out on Hoopla (0-2021-02-26)
- 25, ►6.12 Last year we were using all the titles from HOOPLA since our patrons had access to all the titles. Only able to calculate titles that were actually checked out on Hoopla for this year's total (0-2021-02-26)
- 26, 7.1 Down due to Covid-19 and shorter hours of operation (0-2021-02-26)
- 27, 7.2 Down due to Covid-19 and shorter hours of operation (0-2021-02-26)
- 28, 7.4 Children's circulation is down due to Covid-19, shorter library hours of operation and less children coming into the library. (0-2021-02-26)
- 29, 7.6 Our other circulation of physical format is down due to Covid-19 and shorter library hours of operation. Are patron base has a lot of retired and older patrons that felt it was unsafe to go out into public areas. (0-2021-02-26)
- 30, 7.10 When Covid-19 hit our area we halted all in person Children's programs, storytimes, etc. (0-2021-02-26)
- 31, 7.11 When Covid-19 hit our area we halted all in person Children's programs, storytimes, etc. (0-2021-02-26)

- 32, **7.12** When Covid-19 hit our area we halted all in person Young Adult Programs (0-2021-02-26)
- 33, **7.13** When Covid-19 hit our area we halted all in person Young Adult Programs (0-2021-02-26)
- 34, **7.14** When Covid-19 hit our area we halted all in person adult programs. (0-2021-02-26)
- 35, **7.15** When Covid-19 hit our area, we halted all in person adult programs (0-2021-02-26)
- 36, **7.16** Total number of library programs are down because once Covid-19 hit our area, we halted all in person programs and the library. (0-2021-02-26)
- 37, **7.17** Total attendance at library programs are down because once Covid-19 hit our area, we halted all in person programs and the library. (0-2021-02-26)
- 38, **8.6** Slight increase in annual salary. (0-2021-02-26)
- 39, **10.2** Bought some new computers for our teen center (0-2021-02-26)
- 40, **10.3** Annual uses of public internet computers are down do to Covid-19. Per our County Judge, patrons were only allowed to use the library to check items in & out and to set up new library account's. No onc was allowed to use computers, study room's, conference room, or just hang out in general. (0-2021-02-26)
- 41, **10.4b** Increase in wireless (WiFi) sessions because we started leaving our WiFi plugged in 24/7. (0-2021-02-26)
- 42, **▶11.3** Did not change from last year (0-2021-02-26)
- 43, **C19.1.1** We were never closed to the public. We did have 8 weeks where we had reduced hours of operation. (0-2021-02-26)

FILED  
 TERRI ROSS  
 COUNTY CLERK  
 2021 MAY 28 PM 12:32  
 UPSHUR COUNTY, TX.  
 BY   
 DEPUTY